

Summer Internship Opportunity - Marco Island Historical Society (Marco Island, FL)

When: Summer 2026

Wage: \$22.00/hr (up to \$8,800)

Hours: Up to 40 hrs/week, 10 weeks

Application Deadline: May 4, 2026

The Summer Intern at the Marco Island Historical Society (MIHS) will have the opportunity to become a member of the collections management team for the summer and gain invaluable work experience as part of the daily operations of the organization's curatorial department. Primary duties will include, but are not limited to, digitizing collections, conducting collections research, and housing, organizing, photographing, and cataloging collections items. Interns may also be called upon to help with exhibit installation and de-installation. This summer, our intern will also have the unique opportunity to assist the Collections Department in the primary phase of our storage upgrade project, which will involve preparing the collections for a full-scale temporary move and storage expansion.

Requirements:

Graduate student working towards Master's in Museum Studies, recent graduate with a Master's in Museum Studies, or undergraduate student in a related field

Knowledge of museum collections and ethics.

Detail-oriented and highly organized.

Excellent written and oral communication skills.

Proficient in Microsoft Office Suite and database software.

To apply, please email the following to collections@themih.org:

A one-two paragraph personal statement describing your reasons for seeking an internship at the MIHS and what you hope to gain from the experience.

A résumé outlining your educational, professional, and volunteer experience.

Contact information for two references.

Housing:

We encourage applicants to conduct preliminary research on short-term housing options in the area. If you have any questions, please feel free to contact us.